



Ashgate Specialist Support Primary School  
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Headteacher: Diane Wolstenholme B.Ed.Hons

5<sup>th</sup> October 2018

Dear parents and carers,

As you know we have had ongoing difficulties with the capacity of our carpark. The school has increased in pupil numbers since moving to the current site, coupled with reduced access to transport because of cuts in Local Authority budgets. This means that we have an increasing number of parents and carers transporting children to and from school in their own vehicles.

We have explored different ideas as to how we can alleviate the difficulties at the beginning and end of the day including expanding the carpark, a permit system for car park users and supporting you with blue badge applications. However, these are all long term solutions and we feel we need a more immediate solution. As a result, we will be implementing the following system from **Monday 8<sup>th</sup> October 2018**.

### Mornings

**8.45-9.15am** The car park will only be accessible to staff and minibuses dropping children off at school. The gates will be closed for other vehicles until 9.15am. Parents who park on the road or walk their children to school can access the building through the pedestrian entrance near the Crossacres carpark.

**9.15-9.30am** The school gates will be opened and accessible for parents and carers wanting to park in the car park. Cars will be able to stop in the minibus bays and remaining car park spaces.

### Afternoons

**2.50- 3.15pm** School gates will be opened for minibuses to enter the car park. Children travelling on transport will leave school at 3.15pm. There will be no access for parent/carer vehicles until 3.15pm. Parents who park on the road or walk their children home from school can access the building through the pedestrian entrance near the Crossacres carpark.

**3.15-3.30pm** School gates will be opened for parent/carer cars. Again there will be access to minibus spaces as they will have already left the school.

While we appreciate that this may require you to make some changes to your daily routine, it is essential for us to implement this system in order to keep children and adults safe on the car park.

If you wish to discuss any issues that arise as a result of this decision please come to the office and arrange to see me or Claire Redrobe.

Yours sincerely

*Diane Wolstenholme*

